

# Tender Questions & Answers

FROM:	DANISH REFUGEE COUNCIL
Tender No:	RFP-RO02-001701
Tender Title:	Micro insurance Consultancy
Tender Issuing Date:	15 May 2023
Tender Closing Date:	15 June 2023 10:00 local time – UTC 07:00

Danish Refugee Council RO02 has in reference to above tender period received the following questions to the Tender, and hereby provides responsive answers by best endeavour to all relevant Vendors & Suppliers.

#	Enquiries to the Tender		
	Date	Question	Answer
	May 23, 2023	Is Includovate eligible to apply? Includovate is a social enterprise (for-profit) based in Australia with portfolio across the globe.	Yes organizations can submit their proposal if by law can provide with this type of service, and has candidate consultants for the tender. So to provide a tax certificate registered in the relevant country where the consultant has its place of business.
	May 23, 2023	Is there a budget ceiling? If yes, would you be able to confirm the number?	Unfortunately we couldn't share the budgeted amount
	May 23, 2023	Are foreseeing data collection? If yes, do you have expected districts/counties to be covered?	As per the RFP, and the detailed terms of reference, there will be data collection with KII mainly. It will be conducted at country level, all the countries mentioned in the RFP, it will not be conducted in specific districts/counties within these countries.
	May 23, 2023	Is it possible to extend the deadline for this submission	Yes its extended until 15 June 2023
	May 24, 2023	You indicate in the RFP in the Evaluation section 'Technical proposal that corresponds with the TOR on bidder's format, including work plan and cover letter. (Maximum 5 pages).Outlining understanding of the assignment , intended approach , team composition and timeline.Clearly indicating the level of effort required. The consultant(s) are expected to describe and justify their chosen strategy. To our understanding the 5 pages include the methodology, workplan, and cover page only. The team composition and timeline are not a part of this page limitation. True?	That's correct. The team composition and timeline are not included in the five-page limit
	May 24, 2023	Has DRC conducted any research on micro insurance in the countries under assessment previously? If so can you share what you have done so far? Does DRC have any primary or secondary research compiled that can be shared with the consultancy firm? If yes, can you please highlight for the primary research what you have conducted so far and in which countries? Same for the secondary research.	No, DRC has not previously conducted any research on micro-insurance in the target countries
	May 24, 2023	Other than Key Informant and In-depth Interviews, are there any other forms of primary research that you expect to take place? Can the consultancy firm recommend other forms of primary research (if it sees fit)?	Yes, the consultancy can recommend other forms of primary research where relevant.



May 24, 2023	You indicate that a project manager and a micro insurance expert should be on board. Can the consultancy firm recommend other potential team members?	Yes, the consultancy firm can recommend other potential team members.
May 24, 2023	Will the final workshop be conducted remotely? Will it be organized by DRC or the consultancy firm?	The final workshop will be organized by DRC logistically and in terms of invitation; the consultancy firm will take care of the presentation and the whole content. It will be conducted remotely.
May 24, 2023	When do you expect the signing of the contract to take place?	Around the 1st week of July

On behalf of DRC

Yours sincerely,

Supply Chain unit

